



पूर्वोत्तर आयुर्वेद एवं होम्योपैथी संस्थान
NORTH EASTERN INSTITUTE OF AYURVEDA & HOMOEOPATHY (NEIAH)

भारत सरकार आयुष मंत्रालय के अधीन एक स्वायत्त संस्थान,
An Autonomous Institute under the Ministry of AYUSH, Government of India
माऊदियाँदियाँ, शिलांग, मेघालय- 793018
Mawdiangdiang, Shillong, Meghalaya -793018



Telephone- 0364-2538134 Website: www.neiah.nic.in

No.2-68/2015/NEIAH/Panchakarma/3960-3961

Dated:22.02.2023

TENDER NOTIFICATION

The Director, NEIAH invites tender from eligible tenderers for supply of following equipments and accessories.

Sl. No.	Name of the Item	Quantity (in No.)	EMD (in `)
1.	Panchakarma Equipment & Accessories without warranty / default warranty	As mentioned in specification	Rs.22,388/-

Tender Schedule

Downloading of Tender documents from www.neiah.nic.in	From	Onwards
Last date for tender enquiry	22.02.2023	upto 27.02.2023, 4:00 PM
Tender submission last date and time	28.02.2023	upto 01:00 PM
Unlocking the Technical bid	28.02.2023	at 3:00PM

Sd/-, Director



पूर्वोत्तर आयुर्वेद एवं होम्योपैथी संस्थान
NORTH EASTERN INSTITUTE OF AYURVEDA & HOMOEOPATHY (NEIAH)

भारत सरकार आयुष मंत्रालय के अधीन एक स्वायत्त संस्थान,
An Autonomous Institute under the Ministry of AYUSH, Government of India
माऊदियाँदियाँ, शिलांग, मेघालय- 793018



Mawdiangdiang, Shillong, Meghalaya -793018 Telephone- 0364-2538134 Website: www.neiah.nic.in

No.2-68/2015/NEIAH/Panchakarma/3960-3961

Dated:22.02.2023

TENDER DOCUMENT

Terms and conditions

1. The bid documents for the above items should be addressed to “**The Director, North Eastern Institute of Ayurveda & Homoeopathy, Shillong, Mawdiangdiang-793018** and should only on or before the due date.
2. **Earnest Money Deposit (EMD) for Rs.22,388/- (Rupees Twenty Two thousand three hundred and eighty eight)** only, in the form of Bank Draft payable to the Director, North Eastern Institute of Ayurveda & Homoeopathic, Shillong in a separate Cover (C) superscribed “EMD Deposit”.
3. **Tender Fee of Rs.1,000.00 (Rupees One thousand) only**, will be charged. The Fee in the form of Bank Draft in favour of Director, North Eastern Institute of Ayurveda & Homoeopathy (NEIAH), Shillong should be enclosed in a separate Cover along with the Technical Bid. “Tender Fee” may be neatly written on the Cover.
4. The successful Tenderer will have to submit **Performance Security Deposit equivalent to 3%** of the bid value. The Amount will be payable through Bank Draft/Bank Guarantee/Fixed Deposit Receipt drawn in favour of Director, North Eastern Institute of Ayurveda & Homoeopathy, Shillong. The validity of the Bank Draft will be up to 60 days after the period of Contract.
 - a. The EMD shall not bear any interest and will be refunded to
 - i. successful tenderer on receipt of Agreement and Bank Guarantee.
 - ii. unsuccessful tenderer upon finalization of tender bid and award of tender to successful bidder.
 - iii. all the tenderers if the tendered item is cancelled or retendered.
 - iv. Tender fee is non refundable.

Note: EMD amount as mentioned above should be mandatorily be quoted against the quoted item. Technical bid should comprise of documents should be self attested, stamped and better quality – preferably .

3. Trading License

- a) The Bidders have to submit valid Trading License issued from the KHADC (Khasi Hills Autonomous District Council) or any other relevant document for exemption.
- b) In compliance to the Govt. of Meghalaya letter No.DCA.36/91/323 dated: 24.06.2022. Non-Tribal Bidders has to furnish trading license issued from the KHADC (Khasi Hills Autonomous District Council) failing which the bid may be rejected. In case of non submission of the trading license from the non-tribal traders an undertaking for submission of the trading license is to be submitted along with the bid documents stating that if becomes a successful bidder should furnish the trading license within 07 (seven) days before any work order is issued failing which the bid will be rejected.
- c. The Bidders should have a local office/service center in the city of Shillong.
- d. Brochure or Catalogue with images of the product or Data sheet (if applicable) of the equipment and

accessories.

e. Technical Compliance Statement.

f. Proprietary certificate from the manufacturer mentioning the unique technology or feature/s mentioned apart from the brand name (If applicable).

g. If applicable Pre requirements required at the site of installation / use (Before submitting the bid, the tenderer should make pre-visit to the installation site and indicate the requirement along with the price bid wherever necessary)

h. Certificates for the equipment and accessories quality (If applicable such as ISO, FDA, CE etc.)

i. Delivery Period for supplying the equipment and accessories and if applicable time required for installation from the date of purchase order has to be indicated.

j. Copy of GST, PAN, TIN document.

k. Turnover for the last 3 Financial Year duly certified by the CA.

l. Solvency certificate issued from the bank or CA certified.

m. The Main Envelop containing the Technical Bid (Cover-A), Financial Bid (Cover-B) and Earnest Money Deposit (Cover-C) must be superscribed 'Tender for Providing Services/ Manpower to North Eastern Institute of Ayurveda & Homoeopathy'. The Quotations should be dropped in the Tender Box placed at Administrative Block of the Institute by the stipulated Date and Time. Tenders received after the last date and time or in any other manner, including Speed Post/Ordinary/Registered Post/Courier will not be accepted.

3. Financial Bid should comprise of-

Quotation should be Price inclusive of equipment and accessories basic cost, each article wise or spares rates, taxes, other Government levies, Customs duty, installation and commissioning etc with a detailed break up mentioning manufacturers name, License number and name of the brand or make. The cost of logistics, transportation, delivery of the equipment and accessories to the Institute premises may be quoted sperately. Tender bids without price bid or quotation will be rejected.

4. Successful tenderer decision will be made on the basis of total cost of the equipment and accessories. All pages of the bid submitted must be signed along with seal and sequentially numbered by the tenderer.

5. The cost of the equipment & accessories (All item wise) mentioned in the tender will be freezed for one Year from the date of purchase order; however Institute reserves the right to procure or reject the purchase of Item wise equipment & Item wise Accessories with the successful tenderer on repeat order basis within 1 year from the date of purchase order.

6. Evaluation of Bids:-

The technical bid of the tenderer will be evaluated to determine whether

a. They are complete with respect to specifications.

b. The requisite documents have been submitted and properly signed.

7. Tender Opening:

a. The Financial bid of the technically qualified tenderers only will be opened.

8. Equipment and accessories should be:
 - a. covered with minimum 2 years warranty period for Group 1 (i.e. Panchakarma Equipment & Accessories with 2 years warranty)
 - b. without warranty / default warranty period for Group 2 (i.e. Panchakarma Equipment & Accessories without warranty / default warranty) for normal or regular wear & tear from the date of supply / complete installation (Ready to use in all respects).
9. If required, the tenderer should demonstrate the quoted model of the equipment and accessories at the institute during the technical evaluation, failing which their bid or offer shall be rejected. The tenderer will be intimated that they should get ready for demonstration. No request for extending time for demonstration will be entertained. Failure to demonstrate, their offer will be rejected.
10. The tenderer should supply instruction manual of the tendered equipment and accessories at the time of supply.
11. Necessary training / instructions on operation of the equipment and accessories should be given by the tenderer firm to NEIAH technical staff/s at free of cost after completion of the supply /Installation.
12. The successful tenderer should immediately submit an acceptance letter duly signed and sealed for the rate/s and offers agreed by both the parties to the Head of the Institution within reasonable time on receipt of the Purchase Order. The successful tenderer should also furnish a Bank guarantee only from a Nationalized bank to the extent of 3% of the total purchase order value, valid for 14 months the completion of the warranty period (irrespective of varying warranty for different equipment and accessories, the upper bound warranty mentioned for any of the equipment and accessories will be considered for Bank Guarantee).
13. In the event of the successful tenderer failed to supply the item/execute the agreement/submit the Bank Guarantee the EMD deposited by them shall stand forfeited.

14. Payment terms:

Payment will be made only after good working condition of the equipment and accessories certified by the end user. **NO ADVANCE PAYMENT WILL BE ENTERTAINED.**

15. Any corrections/changes in the tender will be uploaded as corrigendum in the NEIAH website only.
16. If the tender last/opening date falls on any general/government/institute holiday(s), then the successive dates will be postponed by equivalent days of holiday(s), however the time remains unchanged.
17. The Director reserves the right of ordering/not ordering/cancelling/increase or decrease the quantity and to reject any or all tender quotations without assigning any reason. The decision of the Director, NEIAH, Shillong, shall be final in all the controversies that may arise in the matter.
18. Any dispute arising out of this will be subject to the jurisdiction of the Court in Shillong.
19. Failure to adhere any of the above terms and conditions the bid(s) may be rejected and EMD may be forfeited.
20. None of the terms and conditions of the supplier shall be applicable to the purchase contemplated here under, irrespective of it being attached to any documents to be provided to NEIAH. Such exercise shall have no meaning and binding effect unless the same is accepted by NEIAH in writing.

Sd/-, Director



पूर्वोत्तर आयुर्वेद एवं होम्योपैथी संस्थान
NORTH EASTERN INSTITUTE OF AYURVEDA & HOMOEOPATHY (NEIAH)
भारत सरकारसंस्थान आयुष मंत्रालय के अधीन एक स्वायत्त ,
An Autonomous Institute under the Ministry of AYUSH, Government of India
माऊदियाँदियाँ, शिलांग , मेघालय- 793018



Mawdiangdiang, Shillong, Meghalaya -793018 Telephone- 0364-2538134 Website: www.neiah.nic.in
No.2-68/2015/NEIAH/Panchakarma/3960-3961 Dated:22.02.2023

(TO BE GIVEN BY THE TENDERER)

Name of the Equipment: A. Panchakarma Equipment & Accessories with 2 years warranty)
B. Panchakarma Equipment & Accessories without warranty / default warranty)

Name of the company :

To

The Director,
North Eastern Institute of Ayurveda & Homoeopathy
An Autonomous Institute under the Ministry of AYUSH, Government of
India
Mawdiangdiang, Shillong – 793018

Dear Sir,

1. I/We hereby submit my/our tender for the
2. I/We have made requisite payment against EMD as per the tender document vide reference No. & date, else my tender bid may be rejected.
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the NEIAH, in this connection including delivery, warranty, penalty etc. Quotations for each group are being submitted and shall be considered on their face value.
5. I/We undertake to sign the contract/agreement, if required, within reasonable time from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the NEIAH, Shillong.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES/LEVIES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES/LEVIES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

**Signature of
Tenderer & seal**



पूर्वोत्तर आयुर्वेद एवं होम्योपैथी संस्थान
NORTH EASTERN INSTITUTE OF AYURVEDA & HOMOEOPATHY(NEIAH)

भारत सरकारअधीन एक स्वायत्त संस्थान आयुष मंत्रालय के ,
An Autonomous Institute under the Ministry of AYUSH, Government of India
माऊदियाँदियाँ,शिलांग ,मेघालय- 793018



Mawdiangdiang, Shillong, Meghalaya -793018 Telephone- 0364-2538134 Website: www.neiah.nic.in

No.2-68/2015/NEIAH/Panchakarma/3960-3961

Dated:22.02.2023

CHECKLIST (TO BE FILLED BY THE TENDERER)

1.	Name & Address of the tenderer		
2.	Name & Address of the manufacturer		
3.	name of the equipment & Accessories (along Model Quoted)		A. Panchakarma Equipment & Accessories with 12 years Warranty)
4.	Validity of the Quotation		120 days from the date of purchase order
5.	a.	Delivery Period	25 days from the date of purchase
	b.	Warranty Period	PPanchakarma Equipment & Accessories with 2 years warranty)-2 years
	A.	Installation	If applicable,mention in the technical compliance for each equipment & Accessories
6.	Tender Bid Uploaded details (YES or NO against each item)		a. Tender fee submitted (Non-Refundable)
			b. EMD submitted
			c. Brochure or Catalogue with images of the product and Data sheet uploaded
			d. Technical Compliance statement
			e. Manufacturer proprietary Certificate uploaded
			f. Pre requirement details uploaded
			g. Certificate for Equipment & Accessories quality (if applicable)
			h. List of user with PO uploaded
			i. Copy of GST/PAN/TIN details uploaded
			j. Distributor authorization letter uploaded
			k. Non-Blacklisting certification uploaded
			l. Declaration enclosed
			m. Door delivery cost quoted
n. Trading Licence			
o. The Bidders should have a local office/service center in the city of Shillong			
7.	Training will be Provided (YES/NO)		
8.	a.	Whether after sales,service is available in shillong? If yes, Quotes the details	
9.	Any other information (Enclosed Separately in letter head- YES or NO)		

Signature of Tenderer along with seal

TENDER SPECIFICATION

SL.no	Name of equipment	Qty
1	Dharaoathi(Droni- FRP) – Extra white,heavy,export quality,with double reinforcement.PUF filled to resist impact during handling,Transportation or shipping.With Teak wood,rose wood or jungle wood surface finish	3
2	Hi- Lo-tilt table -It should consist a simple yet efficient mechanism to raise and lower the table to near ground level.The table should be enable of tilting the head end or lg end.It should be usable for all type of Droni	3
3.	Step or droni- Stainless Steel	3
4.	Shirodhara Stand- Wooden- Decorative dhara stand,hand carved out of Medicinal wood,Export quality	6
5.	Shirodhara vessel – Fiber glass vessel(4- litres)- Export range	6
6.	Shirodhara bath Chamber- Lying Type ,The baseframe and bed are made of hard wood or Medicinal wood. The chamber is of transparent heat resistant FRP(Fibre glass)with stainless steel framework.	2
7.	Steam Bath chamber-Sitting type ,Heavy duty 4 door d wooden steam chamber with adjustable seat, Provided with cooper tube steam release system and brass fitting.FRP Inner lining and moulded non slip flooring inside the wooden chamber to protect the wood from steam and to maintain hygienic surface without any services that may lodge bacteria .Should be made from medicinal wood.	2
8.	Steam generator-Dual System (Gas and semi auto electrical) – Heavy duty 3KW boiler made of stainlessstell for manual operation using LPG or electric power for heating.It should be supplied with gas burner.gas fitting stand and special steam hose. An Automatic water level sensing system should be provided to put off the boiler if water level is very low during electrical heating.Export quality	4
9.	Nadiswada yantra (With gas and electric duel heating, 20 liters)-Portable,Insulated,electrical staeam generator uised for localized non-pressurised steaming of joints,back etc.A stem hose with handle and water trap,Stainless steel perfume box safety valve, water level check valve,thermostat,ISI level heating coil should be provided.It should be made of Stainless steel to assure long life. A well balanced trolley should be provided for moving the boiler.Export quality	4
10.	Kati Snan Hip Bath Tub , Materal- fibre	2
11.	FRPA Awagaha tub with circulation system,ayurvedic bath tub with support stand and katisnan hip bath tub	1
12.	Virechanapeeth with stainless steel or powder coated steel frame. Stainless steel collection vessel.With wheels for easy mobility., Adjustable back.	1
13	Nasyapeeth chair Fully Reclining chair with adjustable head est specially designed for Nasya.The frame can be of(Powder coated)Steel or Stainless Steel.	1
14.	Basti Yantra -Made of white bronze metal and should have smooth,rounded tip.	5
15.	Basti Yantra(disposable) -Once piece disposable vasti yantra made of Surgical plastic for single person use with transparent body. Size:4.5cm diameter x 19.2 cm length	100
16	Disposable Taila Basti/ Matra basti syringe- Standard quality	200
17.	Metallic Taila Basti /Matravasti yantra- Chrome plated brass body. Disposable plastic basti tip is screwed to the front of the metallic Body.(100ml and 250ml size)	10(100ML-4 250ML-6)
18.	Dispoasble Tips for Tailavasti yantra(Adult size)	300
19.	Shirobasti Cap (Double layer) – Adjustable leather cap made out of calf leather with vinyl lining on the inner surface to protect the leather from getting dirty and to allow easy cleaning-export quality.	20
20.	Panchalohashalaka- Made of 5 metals viz. Gold, Silver, Copper, Iron and Tin with wooden handle.	2
21.	Stainless Steel sterilization box manufactured by using high quality stainless steel, used for sterilization/disinfection of surgical instruments.	4
22.	Porcelain khalva yantra (Mortar and pestle made up of porcelain) of 8 inches diameter	8
23.	Porcelain Khalva yantra (Mortar and pestle made up of porcelain) of 10 inches diameter	8

